

INSTRUCTIONS FOR MY FUNERAL

The passing of a loved one is one of the hardest things we face in this life. Frequently, funerals are handled in a rush and in a manner that sometimes does not reflect the wishes of the deceased, for the simple reason that family members often don't know the deceased's wishes. Pre-planning a funeral service serves to ensure that your wishes are known and relieves those whom you leave behind of the necessity to make arrangements for you.

You are invited to fill out these forms and request the church, mortuary, and relatives keep them on file. For ease of access, a safety deposit box is not recommended.

GENERAL INFORMATION

Last Name _____ First Name _____

Middle Name _____ Title (Mr., Mrs., etc.) _____

Street Address _____

City _____ State _____ Zip _____

Date of Birth _____ Place of Birth _____
MM/DD/YYYY City, State (Country)

Gender: Male Female U.S. Citizen? Yes No

I am: Single Married Divorced Widowed

Military Service? Yes No

Spouse First Name _____ Spouse Last Name _____
Maiden (if applicable)

Next of kin (if other than spouse) _____

Relationship _____ Phone # _____

Father's Name: _____

Mother's First and Maiden Name _____

MORTUARY INFORMATION

Please contact the parish before contacting the mortuary.

Preferred mortuary/funeral home _____

I have met with a funeral director at the above mortuary Yes No

Burial Options:

Because the Catholic Church holds the human body to be sacred, burial is the preferred treatment of remains.

I would like my remains to be buried or interred in the following

- Buried in a cemetery plot
- Interred in an above ground vault
- Interred in a below ground crypt
- Interred in a family mausoleum

Cremation Options

Because the Catholic Church holds the human body to be sacred, cremated remains should be kept together and buried or interred in a columbarium or mausoleum. Scattering cremated remains, dividing them among family members, or keeping the cremated remains in a loved one's home are not in keeping with Church teaching.

Postponement of cremation until after the funeral service is also preferred. "This allows for the appropriate reverence for the sacredness of the body at the Funeral Mass: sprinkling with holy water, the placing of the pall, and honoring it with incense." (USCCB). It is also helpful for family members to be able to view the remains of their loved one prior to cremation. Many funeral homes offer a cremation casket which will be cremated with the body and can be used during the service. While having the bodily remains present for the funeral is preferred, it is not required.

I would like cremation to be postponed until after the funeral service.

I would like my cremated remains to be:

- Buried in a cemetery plot
- Interred in a columbarium or urn vault
- Interred in family mausoleum

FUNERAL SERVICE / LITURGY INFORMATION

I would like the following funeral service type: Funeral Mass / Service Memorial Mass / Service

I would also like to have: Rosary Vigil Viewing

Schedule the service at (parish / church): _____

Instead of sending flowers, I would prefer my friends make memorial gifts to: _____

Funeral Mass Details

I would like the following priest / deacon to celebrate my funeral service:

1st choice: _____ 2nd choice: _____

I would like the following person to give my eulogy:

1st choice: _____ 2nd choice: _____

I wish to have an open casket: Yes No N/A

I would like the following to be my pallbearers (if applicable):

1 _____ 3 _____

2 _____ 4 _____

I would like the following to bring up the gifts:

1 _____ 3 _____

2 _____ 4 _____

My preferred Lectors are:

1 _____ 2 _____

My preferred cantor is:

1 _____ 2 _____

My preferred Eucharistic Ministers (if needed) are:

1 _____ 2 _____

Readings (please see the next page for reading options. Specify # next to letter)

1st Reading (from Old Testament): C

Psalm (sung by cantor): D

2nd Reading (from New Testament): E

Alleluia Verses: F

Gospel: G

Music (typically 3-4 songs) (see page after reading options)

Procession (Opening): H

Offertory / Preparation: J

Communion: K

Sending Forth / Recessional: L

FUNERAL MASS READING OPTIONS

OLD TESTAMENT READINGS

C1	2 Maccabees 12:43-46	C4	Lamentations 3:17-26	C7	Wisdom 3 1-9 (long version)
C2	Job 19:1, 23-27a	C5	Daniel 12:1-3		OR
C3	Isaiah 25:6a, 7-9	C6	Wisdom 4:7-15		Wisdom 3:1-6,9 (short version)

RESPONSORIAL PSALMS

D1	Psalm 23	D3	Psalm 27	D5	Psalm 91
D2	Psalm 25	D4	Psalm 34	D6	Psalm 103

NEW TESTAMENT READINGS

E1	Romans 5 5-11	E7	1 Corinthians 15:51-57	E11	Phillippians 3:20-21
E2	Romans 5:17-21	E8	1 Corinthians 15:20-28	E12	1 Thessalaonians 4:13-18
E3	Romans 6:3-9 (long version) OR Romans 6:3-4, 8-9 (short version)		(long version) OR 1 Corinthians 15:20-23 (short version)	E13	2 Timothy 2:8-13
E4	Romans 8:14-23	E9	2 Corinthians 4:15-5: 1	E14	1 John 3:1-2
E5	Romans 8:31-35, 37-39	E10	2 Corinthians 5:1, 6-10	E15	1 John 3:14-16
E6	Romans 14:7-9, 10c-12				

ALLELUIA VERSES (BEFORE THE GOSPEL)

F1	Matthew 11:25	F5	John 6:40	F9	2 Timothy 2:11b-12a
F2	Matthew 25:34	F6	John 6:51a	F10	Revelation 1:5a,6b
F3	John 3:16	F7	John 11:25-26	F11	Revelation 14:13
F4	John 6:39	F8	Philippians 3:20		

GOSPEL READINGS

G1	Matthew 5:1-12a	G8	Luke 23:33,39-43	G14	John 6:51-59
G2	Matthew 11:25-30	G9	Luke 23:44-46,50,52-53,24:1-6a	G15	John 11:32-45
G3	Matthew 25:1-13	G10	Luke 24:13-35 (long version) OR Luke 24:13-16,28-35 (short version)	G16	John 12:23-28 (long version) OR John 12:23-26 (short version)
G4	Matthew 25:31-46	G11	John 11:17-27 (long version) OR John 11:21-27 (short version)	G17	John 14:1-6
G5	Mark 15:33-39, 16, 16:1-6 (long version) OR Mark 15:33-39 (short version)	G12	John 5:24-29	G18	John 17:24-26
G6	Luke 7:11-17	G13	John 6:37-40	G19	John 19:17-18, 25-39
G7	Luke 12:35-40				

FUNERAL MASS MUSIC SUGGESTIONS

GATHERING SONGS

H1 Be Not Afraid	H5 Hosea	H9 Remember Your Love
H2 Covenant Hymn	H6 I Know That My Redeemer Lives	H10 Soon and Very Soon
H3 Crown Him With Many Crowns	H7 Jesus Christ is Risen Today	H11 You Are Mine
H4 Here I am Lord	H8 On Eagles Wings	

RESPONSORIAL PSALMS

D1 Psalm 23 "Sphepherd Me O God"	D3 Psalm 27 "The Lord is My Light"	D5 Psalm 91 "Be With Me Lord"
D2 Psalm 25 "To You O Lord"	D4 Psalm 34 "Taste and See"	D6 Psalm 103 "The Lord is Kind & Merciful"

PREPARATION OF GIFTS

J1 Be Not Afraid	J5 Prayer of St Francis	J8 You are Mine
J2 Blest Are They	J6 Precious Lord, Take My Hand	J9 Shepherd of My Heart
J3 Eye Has Not Seen	J7 Shepherd Me O God	J10 We Have Been Told
J4 Here I am Lord		

COMMUNION SONGS

K1 Behold the Lamb	K6 Now We Remain	K11 We Walk by Faith
K2 Blest Are They	K7 Take and Eat	K12 We Have Been Told
K3 Eye Has Not Seen	K8 Taste and See	K13 Without Seeing You
K4 I Am the Bread of Life	K9 Unless a Grain of Wheat	K14 You are Near
K5 Amazing Grace	K10 Ave Maria	

CLOSING SONGS

L1 Amazing Grace	L5 In the Garden	L8 Sing a New Song
L2 Blest Be The Lord	L6 Joyful Joyful We Adore Thee	L9 Soon and Very Soon
L3 City of God	L7 On Eagles Wings	L10 Ye Watchers abd Ye Holy Ones
L4 How Great Thou Art		

RECORDS

Church Records

Location of Sacrament Certificates: _____
Date Baptized: _____ Date Confirmed: _____
Baptism Parish, City and State: _____
Confirmation Parish, City and State: _____
For Married Persons: Place and Date of Marriage: _____

Veterans Records

Rank & Branch of Service: _____
Date & Place Entered Service: _____
Date & Place Discharged from Service: _____
Service / Identification Number: _____
Discharge Paper on File: No Yes (if yes, where?) _____
Location of Form DD214: _____
If Federal Retiree, Office of Personnel Management Claim Number: _____

Other Records

Location of Will / Trust: _____
Location of Safe Deposit Box: _____
Pension Benefits Manager (who to notify): _____
Attorney: _____
Name (first and last) Street Address
Phone # City, State, Zip

Bank, Investment and Retirement Accounts

<u>Name of Institution or Advisor</u>	<u>Type of Account</u>	<u>Phone #</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Outstanding Loans and Credit Obligations

<u>Name of Creditor</u>	<u>Type of Account</u>	<u>Phone #</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

END-OF-LIFE DECISIONS / NOTIFICATION OF SURVIVORS

Please see our website holycrosslascruces.org/sacraments/funerals for a guide explaining the Catholic Church's stance on various

Pursuant to the Uniform Anatomical Gift Act, I hereby give, effective upon my death:

Any needed organ or parts

Parts or organs listed _____

My signature: _____ Date: _____

Witnessed by: _____

Witnessed by: _____

Final Disposition: Burial Cremation Donation

Next of kin: _____

I have made arrangements regarding my cremated remains or interment as follows:

Designated location of burial plot, cemetery, mausoleum, columbarium or other instructions:

This authorizes release of my remains to :

_____ Mortuary

Witness (print): _____ Signature: _____

Make copies available to: Executor of Will / Trustee; Next of Kin

Information for Survivors - Key persons to be notified

Church _____ Phone # _____

Doctor _____ Phone # _____

Funeral Home _____ Phone # _____

Executor of Will/Trustee _____ Phone # _____

Relatives and Friends to be notified - names, addresses, phone #'s, relationship

